

**GOVERNMENT OF ASSAM
DEPARTMENT OF PERSONNEL (PERSONNEL:: A)
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI: 781006**

No.ECF.837757/3

Dated Dispur, the 3rd Sept, 2026

EXECUTIVE ORDER

Subject: Ensuring full-fledged and effective functioning of Co-Districts.

The Hon'ble State Cabinet has recently deliberated upon the operationalization of the Co-District Commissioner (CDC) institution across the State and emphasized the imperative need for their early, full-fledged and seamless functioning in the field.

The post of Co-District Commissioner is a high-priority, full-time assignment that requires dedicated focus across the entire spectrum of local administration, including maintenance of law and order within the jurisdiction, monitoring and expedited implementation of developmental schemes and infrastructure projects, citizen-centric service delivery and grievance redressal within the respective Co-District.

In view of the above, it is hereby clarified that-

1. The Co-District Commissioner shall function as the full-time administrative head of the respective Co-District and devote his/her entire time and attention to the administration and development of the Co-District.
2. Concerned District Commissioner shall not entrust the Co-District Commissioner with any duties, responsibilities or assignments outside the jurisdiction of the respective Co-District. Any exception to this arrangement shall require specific authorisation of the Government in exceptional circumstances.
3. All District Commissioners shall review the existing work allocations immediately and ensure strict compliance with the above directions.

Digitally signed by
VIRENDRA MITTAL
Date: 03-09-2026
13:41:01

(Virendra Mittal, IAS)
Commissioner & Secretary,
Govt. of Assam,
Personnel Department

Memo No.ECF. 837757/3-A

Dated Dispur, the 3rd Sept, 2026

Copy to:-

1. The Accountant General, Assam, Guwahati-29.
2. The Chairman, Assam Administrative Tribunal, Guwahati.
3. The Chairman, Assam Board of Revenue, Guwahati.
4. The Addl. Chief Secretary to the Hon'ble Chief Minister, Assam.
5. All Spl./ Addl. Chief Secretaries/ Principal Secretaries/Commissioner & Secretaries/ Secretaries to the Govt. of Assam.
6. The Chief Electoral Officer, Assam.
7. The Agriculture Production Commissioner, Assam.
8. The Secretary to the Governor of Assam.
9. The Secretary, Assam Legislative Assembly, Dispur.
10. The P.P.S. to Hon'ble Chief Minister, Assam.
11. All Principal Secretaries of the Autonomous Councils.
12. All District Commissioners/Co- District Commissioners.
13. The Secretary, State Election Commission, Assam.
14. All Heads of Department/Departments of Assam Secretariat.
15. The Deputy Director, Assam Govt. Press, Bamunimoidam, Guwahati

16. The P.S. to Chief Secretary, Assam.
17. The P.S. to State Information Commissioner, Assam.
18. The P.S. to Hon'ble Ministers/Ministers of State.
19. *personnel.assam.gov.in*

By order etc.
Digitally signed by
SIMANTA KUMAR DAS
Date: 03-09-2026
14:51:22

Secretary to the Govt. of Assam,
Personnel Department.